

PT4 - Committee Procurement Report

This document is to be used to identify the Procurement Strategy and Purchasing Routes associated with a project and only considers the option recommended on the associated Gateway report.

Introduction

Author:	Michael Harrington		
Project Title:	Concrete repairs to Cullum Welch House		
Summary of Goods or Services to be sourced			
Replacement of the balustrades to the north elevation, patch repairs to staircases, beams, slab ends and patch repair and recoating of the planters and potholders on the south elevation			
Contract Duration:	TBC	Contract Value:	£1,100,000
Stakeholder information			
Project Lead & Contract Manager: David Downing	Category Manager: Michael Harrington	Lead Department: DCCS – Housing	
Other Contact	Department		

Specification Overview

Summary of the Specification:
Replacement of the balustrades to the north elevation, patch repairs to staircases, beams, slab ends and patch repair and recoating of the planters and potholders on the south elevation
Project Objectives: Remove all protective coatings, patch repair as required, recoat with suitable protective coatings.
<ul style="list-style-type: none"> • The safety of the buildings will be confirmed and any further deterioration will be prevented. • The intervention now will prevent more major repairs in future. • Appearance of the building will be restored. • Least disruption to residents.

Customer Requirements

Target Start date	October 2017	Target Contract award date	August 2017
Are there any time constraints which need to be taken into consideration?			
None			

Efficiencies Target with supporting information	
Best quality job for the best price possible.	

City of London Initiatives

How will the Project meet the City of London's Obligation to
Adhere to the Corporation Social Responsibility:
Yes
Take into account the London Living Wage (LLW):
No
Consideration for Small to Medium Enterprises (SME):
Yes
Other:
<ul style="list-style-type: none"> • Fly-ash content • Imbedded carbon • Transportation and delivery

Procurement Strategy Options

Option 1: Open Tender
Advantages to this Option:
<ul style="list-style-type: none"> • Allows us to engage with the market as a whole. • Allows the City to build the specification it requires and work to the timescales it requires. • Allows us to engage with SME's as opposed to using a framework, which stereotypically have larger suppliers appointed to them.

Disadvantages to this Option: <ul style="list-style-type: none"> • Will take longer to engage with the market. • Tender may be seen as too much of a strain on resources for parties to participate.
Please highlight any possible risks associated with this option: <ul style="list-style-type: none"> • No guarantee of the quality of responses returned. • Responses could possibly be over OJEU threshold.
Option 2: Framework
Advantages to this Option: <ul style="list-style-type: none"> • Quicker engagement with the market. • Pre-vetted suppliers on the framework.
Disadvantages to this Option: <ul style="list-style-type: none"> • Less engagement with SME's • Larger Suppliers will subcontract the work as opposed to having employees working directly on the project.
Please highlight any possible risks associated with this option: <ul style="list-style-type: none"> • The quality of the service and works carried out could be lower than expected.

Procurement Strategy Recommendation

City Procurement team recommended option
Option 1

Procurement Route Options

Make v buy to be considered; also indicate any discarded or radical options

Option 1: Open Below OJEU Tender
Advantages to this Option: <ul style="list-style-type: none"> • Open to all parties registered within Capital eSourcing. • Wide Range of suppliers able to access the tender.
Disadvantages to this Option: <ul style="list-style-type: none"> • High volumes of responses would result in admin heavy evaluations
Please highlight any possible risks associated with this option: Increased workloads because of the popularity of the tender during evaluation, causing slippage in the programme.
Option 2: Select list to Tender
Advantages to this Option: <ul style="list-style-type: none"> • Reduced admin
Disadvantages to this Option: <ul style="list-style-type: none"> • Non-Compliant
Please highlight any possible risks associated with this option: Contradicts the City's policy on procurement

Procurement Route Recommendation

City Procurement team recommended option
Option 1

Sign Off

Date of Report:	
Reviewed By:	
Department:	
Reviewed By:	
Department:	Chamberlain's Department